

# BARKATULLAH VISHWAVIDYALAYA, BHOPAL

## TRAVELLING ALLOWANCE BILL

6-Bajaj A-4-w-1

Name of Claimant..... Designation..... Address.....

To  
The Registrar,  
Barkatullah Vishwavidyalaya, Bhopal

Sir, I submit my bill of Travelling / Daily allowance for the journey performed by me in connection with the work mentioned below. Payment of which may be made to me your earliest convenience.

Hour of	Date of		Place of		Mode of journey Rail etc.	Distance In Kms.	Purpose of journey	Fare & Class	Incidental	D.A.		Total of columns 10,11,& 13	
	Departure	Arrival	Departure	Arrival						No. of days	Amount		
1	2	3	4	5	6	7	8	9	10	11	12	13	14

**CERTIFICATE**  
Certified that the claimant conducted the practical / viva-voce  
in.....for.....  
examination at the centre on (Date).....  
  
Principal Centre Superintendent  
  
Registrar

I declare that the journey was actually performed by me  
by bus Private motor car / rail in I/II class for which no  
concession was availed and also certified that the claim  
has been preferred for the first time.

Paid in cash/by cheque No.....  
dated.....on.....  
bank.....  
for Rs.....  
  
Seal  
Passed for payment for Rs.....  
(Rupees.....only)  
  
Accountant Registrar  
  
Cashier

Date..... Signature of Claimant  
  
Received payment of the bill in full settlement in cash/  
by cheque as mentioned in the margin for Rs.....  
  
Rev. Stamp  
  
Date..... Signature of Recipient